**Job Description**

**Job title**

* Sessional Minibus/MPV Driver
* **Reporting to** Community Transport Coordinator and Manager

**Purpose of Job**

* To drive a minibus/MPV in a responsible and competent manner, ensuring the safety and comfort of passengers from A-B and any points in between, at all times.

**Duties and Responsibilities**

* Carry out daily vehicle checks
* Report any vehicle defects and faults
* Refuel vehicle as required
* Be responsible for the safety and comfort of passengers
* Follow appropriate health and safety legislation
* When necessary, assist passengers entering and leaving the vehicle
* Maintain the vehicle driver’s records
* Undertake shift working including some early starts and/or late finishes
* Clean and maintain the vehicle while under your control as required at the beginning and end of shift
* Any other duties as required to ensure the efficient running of SACT and the hire of minibuses

**Requirements**

* A full, clean driving license with a D1 entitlement is essential
* Up to date MiDAS certification (or be prepared to undertake this training as soon as is practicable)
* Outgoing personality who enjoys working with people, especially senior citizens and children/young adults
* Current PVG scheme membership (Disclosure) or willingness to have a check undertaken.

**Training**

* Be willing to attend relevant training courses offered, in particular MiDAS, D1 and CPC

**Hours of Work**

* Flexible to meet the needs of the service

**Salary**

* Real living wage paid four weekly in arrears (currently £10.90/hr) plus pro rata holidays